

**Dexter City Hall
April 10th, 2023
Dexter City Council Minutes**

Mayor Pro-tem T. J. Morehouse called the City Council meeting to order Monday, April 10th, 2023 at 7:00 p.m. Roll call was answered by McAndrews, Wolfe, Cope, Morehouse, Easter-present via telephone. Also present City Clerk Carla Heckman, Attorney Adam Doll. Consultant Janon Douglas via telephone.

Approval of agenda, Mayor Pro-tem Morehouse adding item K, under New Business, HVAC Bids for the Library Board Director's recommendation a motion was made by McAndrews, seconded by Wolfe. Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes. Approval of Meeting Minutes March 13th, 2023 a motion was made by Wolfe, seconded by Easter. Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Approval of the bills, Mayor Pro-tem Morehouse questioned regarding Unplugged Wireless for \$2,754.00, was noted that it was for the purchase of four (4) new pagers for the Fire Department. Motion motion was made by Cope, seconded by Wolfe. Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

CLAIMS REPORT 3-15-23 TO 4-11-23

| VENDOR | REFERENCE | AMOUNT |
|------------------------------|-------------------------|-------------|
| AHLERS & COONEY, P.C. | LEGAL FEES FOR TIF | \$ 333.00 |
| ALLIANT ENERGY | CITY UTILITIES | \$ 4,762.54 |
| AMAZON CAPITAL SERVICES | LIBRARY MATERIALS | \$ 2,629.39 |
| ANKENY SANITATION | SANITATION CONTRACT | \$ 6,294.57 |
| CANON FINANCIAL SERVICES | COPIER | \$ 76.58 |
| CARLA HECKMAN | MILEAGE REIMBURSEMENT | \$ 50.44 |
| DALLAS CO SHERIFF'S OFFICE | 3RD QUARTER CONTRACT | \$ 7,139.50 |
| UNITED STATES POSTAL SERVICE | UTILITY POSTAGE | \$ 300.00 |
| DIAM PEST CONTROL | PEST CONTROL | \$ 50.00 |
| EARLHAM BUILDING CENTER | MISC SUPPLIES | \$ 588.79 |
| EFTPS | FED/FICA TAXES | \$ 3,687.82 |
| ELI CANFIELD | TRAVEL EXPENSE TRAINING | \$ 89.34 |
| FELD FIRE | HYDRANT GATE VALVE | \$ 808.26 |

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|-------------------------------|-------------------------------|----|-----------|--------------|
| GALLS' | NAME PLATES | \$ | 410.43 | |
| GCMOA | DUES | \$ | 25.00 | |
| HOPKINS & HUEBNER, P.C. | LEGAL FEES | \$ | 2,704.45 | |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | \$ | 1,086.01 | |
| IOWA DNR | OPERATOR CERTIFICATE | \$ | 40.00 | |
| IPERS | IPERS | \$ | 2,599.48 | |
| JETCO, INC. | SOLAR BATTERY | \$ | 718.50 | |
| MCANDREWS ELECTRIC L.L.C. | LAMPS - LIBRARY | \$ | 191.93 | |
| MEDIACOM | TECHNOLOGY SERVICES | \$ | 136.90 | |
| MIDAMERICAN ENERGY | CITY HALL FIRE DEPT UTILITIES | \$ | 667.99 | |
| MIDWEST OFFICE TECHNOLOGY | COPIER | \$ | 87.42 | |
| QUILL CORPORATION | OFFICE SUPPLIES | \$ | 235.90 | |
| ROY'S AUTO REPAIR | REPAIR TO JEEP | \$ | 52.10 | |
| IOWA DEPT. OF REVENUE | IOWA SALES TAX | \$ | 864.19 | |
| STEPHEN ALLEN | METER DEPOSIT REFUND | \$ | 150.00 | |
| THE SHREDDER | SHREDDING SERVICE | \$ | 48.00 | |
| STUART TRUE VALUE HARDWARE | FUSES | \$ | 10.99 | |
| U.S.CELLULAR | CELL PHONE | \$ | 118.08 | |
| UNITYPOINT HLTH DSM | 2 BLS PROVIDER CARDS EMS | \$ | 15.00 | |
| UNPLUGGED WIRELESS | WIRELESS COMMUNICATION | \$ | 2,754.00 | |
| WALLACE AUTO SUPPLY | SHOP SUPPLIES | \$ | 13.58 | |
| WINDSTREAM | UTILITY SERVICES | \$ | 420.95 | |
| DEPOSIT REFUND CHECKS | WATER | \$ | 380.69 | |
| PAYROLL CHECKS | PAYROLL | \$ | 7,825.74 | |
| TOTAL | | \$ | 48,367.56 | |
| | | | EXPENSES | REVENUE |
| GENERAL | | \$ | 29,498.94 | \$ 14,678.65 |

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|-------------------------|--------------|----|-----------|
| EMERGENCY FUND | | \$ | 129.72 |
| EMPLOYEE BENEFITS | | \$ | 329.47 |
| LOST | | \$ | 18,185.34 |
| ROAD USE TAX | \$ 4,939.34 | \$ | 4,245.75 |
| TAX INCREMENT FINANCING | \$ 333.00 | | |
| WATER | \$ 7,879.65 | \$ | 14,261.54 |
| SEWER | \$ 5,716.63 | \$ | 12,646.11 |
| STORM WATER | | \$ | 324.18 |
| TOTAL FUNDS | \$ 48,367.56 | \$ | 64,800.76 |

Mayor Pro-tem Morehouse commented on mayor updates, Mayor Venema submitted his letter of resignation March 31st at 5:00pm. Mayor Pro-tem Morehouse will handle the position accordingly.

Clerk Updates 44 delinquency notices were mailed out. Six 24-hr notices were hung. No shut offs. Provided an extra laptop to the Library(computer fried), it was the city clerk's office laptop prior to the State OCIO giveaway, no change/charge of funds. Grant was awarded in the amount of \$2,000.00 from MidAmerican Energy for planting trees at the Park.

EMC Insurance rose to \$51,424.00, reasoning that the cost of repair primarily for buildings last year was \$7,020,618 and this year \$10,132,387.00. Effective 4/1/2023 through 4/1/2024.

Attorney Adam Doll, reviewed the mowing maintenance contract agreement, made small changes, ready for signatures.

Report Boards & Commissions; Dallas County Sheriff's Office provided handouts, Dexter Fest provided meeting minutes. President Dennis Clementson spoke on the Library being painted, new computers. Roundhouse provided handouts.

Reports City Department: Public Works worked on a Park's water valve that was leaking. Fire & Rescue handouts.

Under old business the council discussed ordinances with Attorney Adam Doll, the previous mayor had requested, to bring continuity to how the boards are reporting monies, as well as potential constancy in the city Boards.

Final Completion and Acceptance 910 Marshall St, Dexter, IA. Mayor pro-tem signed GAX #9 for The State of Iowa - IEDA for address on Barton, Polk, State and Marshall signed the passthrough from the Federal Government to the City then to SWIPCO in the amount of \$95,028.00.

Motion made by McAndrews, seconded by Easter to approve the bid for damage to the city truck was approved by roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Under New Business: Motion was made by McAndrews, seconded by Wolfe to sign Agreement Between City of Dexter and SouthernIowa Council of Governments For Professional Services, Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Motion was made by McAndrews, seconded by Cope to approve Dexter Facades CDBG - architects contract B101 - RDG, Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

SICOG requesting approval allowing the Mayor Pro-tem to sign environmental review documents for 2023 CDBG Downtown Project all ayes

Mayor Pro-tem to sign Notice of Intent to Request Release of Funds for 2023 CDBG Downtown Project all ayes

Motion was made by McAndrews, seconded by Easter to set Public Hearing for Budget Amendment Resolution 2023-07 Amending Fiscal Year July 1, 2022 - June 30, 2023 Budget at 6:45 p.m. on May 8th, 2023 Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Motion was made by McAndrews, seconded by Cope to Consider Approval of Resolution No. 2023-06, Setting a Public Hearing Date for May 8, 2023 at 6:55 p.m. for a Resolution Relating to vacating an alley between parcel #1331277006 and parcel #1331277007 (locally known as 810 & 814 Dilley Street). Roll call McAndrews, Wolfe, Cope, Morehouse all ayes. Easter abstain.

PotHole and automobile damages will be handled by Attorney Adam Doll.

Motion was made by McAndrews, seconded by Cope to Consider Approval of Resolution No. 2023-08, Decision to Use Appointment Process for Successor Mayor due to Resignation of Mayor Venema. Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Review Notification for Mayor's vacancy. Will be submitted to the paper April 13th, 2023 for a received by date of April 28th, 2023 for May 8th, 2023 meeting.

Discuss support of Public Library Tax Levy Support, as well as the possibility of Community House Tax Levy Support with the respective Boards

Attorney Adam Doll, will be handling Nuisances for the city.

Motion by Morehouse, seconded by Wolfe to approve Tigges's bid on HVAC Bids for the Library, Board Director's recommendations bids were presented, Library Director would like Council to make decision as he works with all, Mcandrews abstained, bids were presented by Tigges, Baker, Lillie. Roll call Wolfe, Cope, Morehouse, all ayes. McAndrews, Easter both abstained.

Motion to adjourn was made by Morehouse, seconded by McAndrews. Roll call McAndrews, Wolfe, Cope, Morehouse, Easter all ayes.

Attest City Clerk, Carla Heckman

Mayor Pro-Tem, T.J. Morehouse